

**OFFICE OF THE POLICE AND CRIME COMMISSIONER
FOR HUMBERSIDE
DECISION RECORD**

Decision Record Number: **04/2018**

Title: **Temporary Project Management Support – Funding request**

Executive Summary: Report submitted seeking funding for a temporary Project Manager (12 month's duration) to be established to support the development, co-ordination and management of a programme of work to support the completion of the Force Management Statement (FMS). This timescale will support the submission of the Force's first FMS, ensuring that an effective programme is in place to support the ongoing development and delivery of the FMS.

Decision: That funding of £51,620 be approved for the provision of a Project Manager (MP6) for 12 months.

Background Report: Open

Police and Crime Commissioner for Humberside

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with my code of conduct. Any such interests are recorded below.

The above request has my approval.

Signature



Date 05.02.18

3. Detail

- 3.1 The production of the FMS in the first year should not be underestimated. This, coupled with the need to maintain the ongoing HMIC workload is likely to become unmanageable within the current resource of 1 x HMIC Liaison Officer as the workload increases over the coming months. This gap in capacity and capability could have an impact on the quality of the FMS.
- 3.2 The benefits of providing a temporary dedicated Project Manager to this process include the development of a programme of work to ensure the development of co-ordinated activity to ensure the timely submission of responses to support the development of the FMS and support the quality assurance process. Without this role, the capacity to plan, coordinate, document, monitor and track the production of the FMS and to assist in the eventual transition to a 'business as usual' process will be compromised.
- 3.3 It is therefore requested that funding be provided for a temporary Project Manager post for 12 months, commencing 1 April 2018 to 31 March 2019. A Project Manager from the Business Change Section has been covering the HMIC Liaison role during the postholder's period of sick leave and it is considered that they would be retained in this temporary Project Manager role.
- 3.5 This proposal will allow for the maintenance of ongoing HMIC work, but also provide the necessary support for the production of the FMS. Whilst the roles are distinct they are also mutually supportive and will allow for a degree of internal resilience during a significant period of change.

4. Timescales for delivery

- 4.1 The funded posts would run from 1 April 2018 to 31 March 2019.

5. Financial Implications

- 5.1 The full economic cost of this proposal is £51,620 (mid-point) which is based on a Project Manager (MP6) for 12 months.

6. People Implications

- 6.1 There is no capacity within the Section to take on this role for the extended 12 months, the postholder pending other work commitments to provide the initial support required.

7. Risk

- 7.1 Current risk is that the volume of work required exceeds the current capacity and capability within the HMIC Function which will impact upon the management n doc-ordination of the activities required to develop the FMS and have a negative impact on the quality of the document produced.

8. Consultation