**Humber VPP Board Member Application**

**THIS PAGE WILL BE REMOVED PRIOR TO SHORTLISTING**

**Please read the information about the role of Board Member before completing this application form. Ensure you complete all sections and attach the Monitoring Questionnaire separately. Note that a Curriculum Vitae (CV) will not be accepted as an alternative.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname** |  | **Title** |  |
| **Forename(s)** |  |
| **E-Mail Address** |  |
| **Contact Telephone Number(s)** |  |
| **Address (you must reside in the Humberside Police area: Hull, East Riding of Yorkshire, North East Lincolnshire and North Lincolnshire )** |
|  |
| **How long have you lived at this address?** |  |

**Have you ever been convicted of any offences punishable with imprisonment within the last five years, or have any criminal convictions? (Information provided will not necessarily disqualify you from becoming a Board Member)**

|  |  |
| --- | --- |
| **Yes** |  |
| **No** |  |

**If yes, please give details below. This information is a requirement in all applications but may not necessarily affect your application. We recognise the valuable lived experience of those with prior knowledge of the criminal justice system.**

**Offences covered by the Rehabilitation of Offenders Act 1974 if spent need not be listed.**

|  |
| --- |
|  |

**ADDITIONAL INFORMATION**

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| **Are you related to the Police and Crime Commissioner (PCC) or members of the Police and Crime Panel? \*** |  |  |
| **If so, please state name and relationship** |  |
| **Are you related to a serving police officer or member of police staff in Humberside Police? \*** |  |  |
| **If so, please state name and relationship** |  |
| **Do you or your employer have any direct contractual/partnership relationship with the Office of the Police and Crime Commissioner (OPCC)? \*** |  |  |
| **How did you learn about being a VPP Board member ? (e.g. media, community group, etc.)** |
|  |

**\* NOTE:** Applicants who knowingly fail to disclose such a relationship or employment will be disqualified from appointment.

**THIS PAGE WILL BE REMOVED PRIOR TO SHORTLISTING AND KEPT CONFIDENTIAL**

Humber VPP Board Member Application

**There are five key questions below that we would like you to answer. Only these questions will be used for shortlisting.**

1. **Which group are you seeking to represent on our Board? (please put an X in the box )**

|  |  |
| --- | --- |
| **Educational institutions** |  |
| **Voluntary sector** |  |

1. **Why do you want to join the Humber VPP Board? (no more than 250 words)**

|  |
| --- |
|  |

1. **How are you able to represent the group(s) you selected? (no more than 250 words)**

**If you are seeking to represent the education or voluntary sectors, please include brief details of your current employment or voluntary role in the sector.**

|  |
| --- |
|  |

1. **Have you ever undertaken, or are you currently undertaking, a similar role? If yes, please tell us more (no more than 250 words)**

|  |
| --- |
|  |

1. **What skills, experience and qualities do you feel you would bring if appointed? (include details of other voluntary and unpaid work you have been involved with) (no more than 250 words)**

|  |
| --- |
|  |

**THIS PAGE WILL BE REMOVED PRIOR TO SHORTLISTING**

|  |  |
| --- | --- |
| **Please tick to confirm you have read and understood the Eligibility Criteria (see Note 1 below)** |  |
| **Please tick to confirm you have read and understood the Privacy Statement (see Note 2 below)** |  |
| **Signed:** |  | **Date:** |  |

|  |
| --- |
| Please return your completed Application Form to humbervpp@humberside.pnn.police.ukor post to VPP, c/o OPCC Humberside, The Lawns, Harland Way, Cottingham, HU16 5SN.Please also use the above contact method if you require any further information or assistance. |

|  |
| --- |
| **NOTE 1: ELIGIBILITY CRITERIA** |
| * **You must be 18 years or over and reside in the Humberside Police area (East Riding of Yorkshire, Hull, North Lincolnshire and North East Lincolnshire).**
* **You must be willing to undertake security vetting to an appropriate level if required, and must disclose in your application form whether you have ever been convicted of any offences punishable with imprisonment within the last five years, or have any criminal convictions. This information is a requirement in all applications but may not necessarily affect your application.**
* **You must not be a serving Councillor or Member of Parliament, a current police officer/member of police staff, or an employee of one of the VPP’s members (see** [www.humbervpp.org](http://www.humbervpp.org)**). This is not an exhaustive list.**
 |

|  |
| --- |
| **NOTE 2: PRIVACY STATEMENT** |
| **Our contact details** Name: Officer of the Humberside Police and Crime CommissionerAddress: The Lawns, Harland Way, Cottingham, HU16 5SNPhone Number:01482 220787 (answerphone)E-mail: pcc@humberside.pnn.police.uk**The type of personal information we collect** We collect the following personal data relating to your Expression of Interest and any application:* Contact Details (Name, Address, E-Mail Address, Telephone and/or Mobile Number)
* Employment history
* Qualifications

**How we get the personal information and why we have it**Most of the personal information we process is provided to us directly by you by of an expression of interest or application to join one of our voluntary panelsWe use the information that you have given us in order to process your Expression of Interest and any application.We may share your personal data with:• Humberside Police and the Disclosure and Barring Service (DBS) for DBS and vetting checks, where required.• East Riding of Yorkshire Council, Hull City Council, North East Lincolnshire Council, North Lincolnshire Council and/or Humberside Police, where they are represented on any multi-agency selection panel.We will not normally share personal data with anyone else, but may do so where:• There is an issue that puts the safety of our staff at risk. • We need to liaise with other agencies or third parties – we will seek consent as necessary before doing this.We will also share personal data with law enforcement and government bodies where we are legally required to do so, including for:• The prevention or detection of crime and/or fraud.• The apprehension or prosecution of offenders.• In connection with legal proceedings.• Where the disclosure is required to satisfy our legal obligations.Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:  **(b) We have a contractual obligation.** **(e) We need it to perform a public task.****How we store your personal information** Your information is securely stored. Successful candidates’ data will be held under our Organisation’s Retention Policy, details of which will be made available upon any offer. Data relating to Expressions of Interest will be held securely for a period of 12 months from the date of receipt and may be used to contact you when a volunteer role becomes available. Unsuccessful applicants’ data will be held securely for a period of six months from the date of application, whereupon it will be confidentially destroyed.**Your data protection rights**Under data protection law, you have rights including:**Your right of access** - You have the right to ask us for copies of your personal information. **Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete. **Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances. **Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances. **Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.Please contact us at pcc@humberside.pnn.police.uk if you wish to make a request.**How to complain**If you have any concerns about our use of your personal information, you can make a complaint to us at pcc@humberside.pnn.police.uk.You can also complain to the ICO if you are unhappy with how we have used your data.The ICO’s address: Information Commissioner’s OfficeWycliffe HouseWater LaneWilmslowCheshireSK9 5AFHelpline number: 0303 123 1113ICO website: <https://www.ico.org.uk> |

**THIS PAGE WILL BE REMOVED PRIOR TO SHORTLISTING**