

**OFFICE OF THE POLICE AND CRIME COMMISSIONER
FOR HUMBERSIDE
DECISION RECORD**

Decision Record Number: DR31/2024

Title: New OPCC Website

Executive Summary:

In 2012, the Office of the Police and Crime Commissioner (OPCC) developed a website following a specification developed with a number of other OPCCs. This was renewed several years ago, and it was believed that it was now time to develop a new website to better meet our current and future requirements. The current www.humberside-pcc.gov.uk domain name will be maintained.

In July 2024, the office sent out several requests for quotation, seeking quotations from suitably experienced organisations to provide a new website for the elements described below. The timescales were to award the contract by September 2024 and to have a fully functioning website in place by January 2025. The contract would be for a duration of 48 months.

The key deliverables were: (1) Public-facing aspect – to cover about us, funding, partnerships, news, get involved, and signposting; (2) Corporate information – to cover policies, accounts and plans, holding to account, and statutory information; and (3) Volunteer Hub – log-ins for a private area with each volunteer who would view pages/information they are assigned to.

Decision of the PCC:

To award the contract for development of a new OPCC website to the preferred supplier Bluestorm at a cost of £19,175, including design work, development work, testing and refinement, amendments and go-live, search engine optimisation, project management, and training requirements. The duration of the contact will be for a four-year period from 2 September 2024.

Background Report: Open

Police and Crime Commissioner for Humberside

I confirm I have considered whether I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with my code of conduct.

Any such interests are recorded below.

The above decision has my approval.

Signature



Date 24/09/2024

**POLICE AND CRIME COMMISSIONER
FOR HUMBERSIDE**

SUBMISSION FOR: DECISION

OPEN

Title: New OPCC Website

Date: 28 August 2024

1. Executive Summary

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In July 2024, the office sent out a number of requests for quotation, seeking quotations from suitably experienced organisations to provide a new website for the elements described below. The timescales were to award the contract by September 2024 and to have a fully functioning website in place by January 2025. The contract would be for a duration of 48 months.

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2. Recommendation

To award the contract for development of a new OPCC website to the preferred supplier Bluestorm at a total cost of £19,175, including design work, development work, testing and refinement, amendments and go-live, search engine optimisation, project management, and training requirements. The duration of the contract will be for a four-year period from 2 September 2024.

3. Background

In 2012, the Office of the Police and Crime Commissioner (OPCC) developed a website following a specification developed with a number of other OPCCs. This was renewed several years ago, and it was believed that it was now time to develop a new website to better meet our current and future requirements. The current www.humberside-pcc.gov.uk domain name will be maintained.

In July 2024, the office sent out a number of requests for quotation, seeking quotations from suitably experienced organisations to provide a new website for the elements described below.

The timescales were to award the contract by September 2024 and to have a fully functioning website in place by January 2025. The contract would be for a duration

of 48 months. Two quotes were received by the due date and the evaluation panel considered factors of price (25%), quality (70%), and social value (5%). Quality and social value were divided into individual questions, based on the panel's considered view on their importance and in terms of the OPCC requirement as a whole.

Following this process, tenderers were notified of the outcome of their quotations shortly after evaluation. The preferred provider was informed on 19 July 2024.

The key deliverables were for a website covering three key aspects:

- 1) Public-facing aspect – to cover about us, funding, partnerships, news, get involved, and signposting.
- 2) Corporate information – to cover policies, accounts and plans, holding to account, and statutory information.
- 3) Volunteer Hub – log-ins for a private area with each volunteer who would view pages/information they are assigned to.

The requirement was for development of a multi-site website incorporating our existing branding, portraying both the work of the PCC and OPCC.

There was also a requirement for:

- 1) Footers to populate at the base of each page.
- 2) OPCC to upload the existing content from the current website, where beneficial.
- 3) Utilising existing branding material to ensure a consistent style and approach.
- 4) Training, and the ability to have access for all staff within the OPCC.
- 5) Layered access/administration levels and easy to understand user interface.
- 6) The right to have input on development throughout the design process.

4. Options

- 1) Develop new website better meets current and future OPCC requirements.
- 2) Continue with the existing website – felt that existing website no longer fully met our requirements and user interface did not allow the flexibility required.
- 3) No website – felt that requirement for a website best fit our statutory obligations and public-facing needs.

5. Financial Implications

The cost of the contract from the preferred provider is £19,175. This includes design work, development work, testing and refinement, amendments and go-live, search engine optimisation, project management, and training requirements.

In addition, the existing provider annual cost for 2024/25 was £4,087.05, and for 2023/24 was £3,746.15. This contract will be terminated by 31 March 2025.

6. Legal Implications

The request was for the website to comply with relevant standards and legislation, covering but not limited to accessibility laws, WCAG 2.2 AA accessibility standards, the Equality Act, and Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations.

The preferred provider state that they meet these requirements.

7. Driver for Change/Contribution to Delivery of the Police and Crime Plan

In 2012, the Office of the Police and Crime Commissioner (OPCC) developed a website following a specification developed with a number of other OPCCs. This was renewed several years ago, and it was believed that it was now time to develop a new website to better meet our current and future requirements.

The statutory obligations of the PCC can be met in part by the provision of a suitable website. The new website aims to provide easier coverage through separation of the public-facing and corporate information aspects. In addition, there will be a newly developed volunteer hub, following the greater focus of the PCC on scrutiny.

The website will meet the commitments set out in the current Police and Crime Plan 2021-25 around publishing information for the public, increasing volunteering, outlining pathways for everyone to contribute, publishing activities to impact on local crime levels, and so on.

8. Equalities Implications

The request was for the website to comply with relevant standards and legislation, covering but not limited to accessibility laws, WCAG 2.2 AA accessibility standards, the Equality Act, and Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations.

The preferred provider state that they meet these requirements.

9. Consultation

The OPCC team were consulted on the requirements, in order to ensure the new website would better meet our current and future requirements. This requirement is contained in the sitemap at Appendix A.

10. Media information

There is no requirement for media information at this stage. Once the website is ready for launch, media will be informed and publicity put in place to ensure that the public are fully aware of the new website and functionality.

11. Background documents

Request for Quotation – document sent out to prospective companies.

12. Publication

Open.

13. DPIA considered

The request was for a requirement around data storage and processing. In addition, if personal data (as defined by the Data Protection Act 2018 and UK-GDPR) was to be processed then full compliance would be required with all applicable laws, in line with a data processing contract that would form part of the contractual terms.

The OPCC Data Protection Officer will be involved in any working group development work to ensure compliance.

New Sitemap

