

**OFFICE OF THE POLICE AND CRIME COMMISSIONER  
FOR HUMBERSIDE  
DECISION RECORD**

Decision Record Number: **44/2023**

Title: Cleaning Services Contract

**Executive Summary:**

Humberside Police Joint Estates Services sought approval and sign-off from the Humberside Police (HP) and Crime Commissioner for the award of the Humberside Police Cleaning Services local call-off contract under the Regional Cleaning Framework for the provision of Cleaning Services. The contract term is 3-years initial term with the option to extend for a further 24 months on an annual basis. The contract start date is 1<sup>st</sup> December 2023, with an initial expiry date of 30<sup>th</sup> November 2026 but could be extended to 30<sup>th</sup> November 2028 if both extensions are taken up by Humberside Police.

Regional Procurement and key stakeholders from West Yorkshire, Humberside, North Yorkshire and South Yorkshire Estates departments undertook a collaborative Open Tender in compliance with the Public Contract Regulations 2015 for planned and reactive cleaning services. The Forces agreed a standardised general cleaning in office areas to more specialised cleaning within the custody and forensic medical environment specification, which included the Codes of Practice and Conduct for Forensic Science Providers and Practitioners in the Criminal Justice System. There was also provision for laundry and window cleaning services. This resulted in the award of a Regional Framework from which the HP call-off contract is being awarded to replace the imminent expiry of the current contract.

The winning bidder, Pinnacle FM Ltd, has agreed the HP call-off contract in the name of the PCC for Humberside.

The HP contract incorporates the requirement for the supplier to pay the Real Living Wage Rates for staff working on the HP contract. The successful tenderer is the incumbent provider therefore there are no TUPE requirements to be fulfilled however, there is the need for the incumbent supplier to enter into new Admissions and Bond Agreements with Humberside Pension Fund.

**Decision of the PCC:**

To award the Humberside Police Cleaning Services contract to Pinnacle FM Ltd.

**Background Report: Closed**

**Police and Crime Commissioner for Humberside**

I confirm I have considered whether I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with my code of conduct.

Any such interests are recorded below.

The above decision has my approval.

**Signature**



**Date 29/11/2023**