

Terms and conditions of appointment – Joint Independent Audit Committee

Appointments

Appointment will be made on either a 3 year or 5 year term, dependent on candidate preference and following negotiation at recruitment, and will be detailed in the letter of appointment.

This role is an appointment and not a job. It is therefore not subject to the provisions of employment law except where discrimination is alleged.

Time Commitment

The Committee will be scheduled to meet 4 times a year. Additional meetings may be called and work outside of Committee meetings may be required.

Remuneration

The precise nature of the Joint Independent Audit Committee meetings, their agendas, degree of preparation required and any activity between meetings can vary and will be reviewed on a regular basis.

A daily rate allowance will be paid to members, the daily rate for members will be £211.50, which is based on rates set by the Home Office for attendance at Appeals Tribunals. The Chair will be paid a daily rate of £240.

Meetings – Payment for meetings will equate to 1 day i.e. £211.50. This will cover all preparation e.g. reading time as well as attendance at the meeting.

Any additional work requested between meetings by the PCC / CC or OPCC will be paid at an hourly rate of £26 (£211.50 divided by 8 hours rounded).

Travel time is not claimable, but travel expenses are and will be paid at the prevailing HM Revenue and Customs approved rate. Subsistence costs incurred may be claimed in line with current policy.

Remuneration associated with this appointment is taxable under Schedule E and subject to Class 1 NI contributions. It is not pensionable.

Impact of appointment on people in receipt of benefits

Your appointment may have an effect on your entitlement to benefits. If you are in receipt of benefits you should seek advice from the Department of Work and Pensions.

Induction, Training, Development and Performance

This will be discussed in line with individual requirements. However, you will be expected to maintain effective performance whilst a member of the committee and your performance will be subject to discussions with the Chief Executive (in consultation with the Chair where appropriate).

Eligibility

All applicants for public appointments are expected to demonstrate a commitment to, and an understanding of, the value and importance of the principles of public service. Those appointed will be expected to abide by the seven principles of public life (Nolan Principles), which are:

Selflessness	Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other benefits for themselves, their family or their friends.
Integrity	Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.
Objectivity	In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.
Accountability	Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.
Openness	Holders of public office should be open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands it.
Honesty	Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.
Leadership	Holders of public office should promote and support these principles by leadership and example.

As a means of ensuring anyone who works with the police service is reliable with high standards of integrity, you will have to successfully complete non police personnel vetting. This process seeks to reduce the risks of unauthorised disclosure or loss of sensitive police assets. It is not an intrusive process, but requires a number of personal details and proof of identity and residence.

Members of the Joint Independent Audit Committee must be independent of both the Force and the Commissioner. Serving police officers, police staff and OPCC staff are not eligible for appointment to the Committee.