

Community Safety Fund

Frequently Asked Questions (FAQs)

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What is the role of the Police Crime Commissioner (PCC)?

The Police and Crime Commissioner is the voice of the public, elected for a four-year term to work on your behalf and hold the police to account. The PCC also has the responsibility to commission services that tackle crime, improve community safety and provide support for victims of crime. As part of this commissioning activity, the PCC has grant funding available to support this agenda and help to deliver the Police & Crime Plan.

To find out more visit <https://www.humberside-pcc.gov.uk/Our-Work/Our-Work-Who-We-Are.aspx>

What is the Community Safety Fund (CSF)?

The PCC's Community Safety Fund offers grants towards the costs of community safety and crime reduction projects across the Humber area. It has been designed to support community organisations to kick-start local projects that will reduce crime and antisocial behaviour, which will improve levels of community safety and provide support to victims of crime.

What is the level / amount of funding available per project?

The level of funding available is between £500 and £35,000 for projects that meet the scheme criteria.

A total of £1.5m has been allocated to the fund between 2022/23 and 2024/25. These are split into two categories; the criteria remain the same, but larger projects are required to provide more information.

Category	Minimum grant	Maximum grant	Maximum project size
Small grants	£500	£5,000	£25,000
Medium grants	£5,001	£35,000	£175,000

A maximum project size (including funding from other sources) is in place to ensure projects are focused and the impact derived from the PCC's investment can be clearly understood.

Can I apply for more than the grant fund threshold?

In exceptional cases the PCC may be able to provide funding greater than £35,000 to strategically important projects that will have a substantial impact on communities. **Please contact us by email if you wish to propose such a project.** This will be considered on a case-by-case basis.

What are the Commissioners' priorities?

The commissioner prioritises 3 aims as stated in the 'Police and Crime Plan'. The aims are:

1. **Engaged, Resilient and Inclusive Communities** – Our aim is to provide pathways for everyone to contribute to the safety of our communities.
2. **Safer Communities** – Our aim is to focus activities on interventions that significantly impact on local crime levels.
3. **Effective Organisations** – Our work aim is to make the system work better for local communities.

(Further information can be found on the [Police and Crime Plan](#) PDF and the [Delivery Plan](#)).



What are we looking for in applications?

The PCC's Community Safety Fund exists to support projects that will contribute to reducing crime, anti-social behaviour and or improving community safety whilst supporting the delivery of the [Police and Crime Plan](#). Further guidance is available in the CSF Guidance PDF available to download [here](#)).

In applications we are looking for projects that:

1. Clearly demonstrate what problem/ issue that the project seeks to address and how it will do this
2. Demonstrate how they will contribute to delivering the outcomes of the 'Police and Crime Plan' and how this will positively impact the local community.
3. Are creative and innovative; taking a new approach to tackle problems in the long term, through prevention, diversion and intervention.
4. Indicate how you will show your project/ initiative has been successful with measurable outputs and outcomes
5. Indicate how you have engaged with other relevant partners organisations including local community groups, Police and / or Community Safety Partnerships.

Make sure:

- You read the guidance
- Your application is clear and concise – it must explain what the project is and what you are trying to achieve
- All acronyms are defined in full
- All the questions that are relevant to your project have been answered
- Project finances add up and are consistent throughout the application
- Any projects that involve the purchase or maintenance of buildings or equipment provide details of how they will be sustained beyond the grant investment.
- You have explored a range of options and the proposed project costs ensure best value e.g. by seeking quotes for key purchases
- Ensure all items are eligible for funding
- You have considered potential risks to the project delivery and that you have appropriate mitigations in place
- You demonstrate that your organisation has the appropriate policies and procedures including safeguarding (as appropriate), health and safety and equality and diversity.

Points to avoid:

- Do not include ineligible activities and costs in your application (see application guidance).
- Do not apply if your project will take more time to complete than the timescales specified within the application guidance
- The application is a brief overview of what you are set out to create/ start so don't make the application too long.

Is match funding essential?

Projects should generally have a "match funding" contribution equivalent to at least 10% of the value of the project, either as a direct financial contribution to the project's costs and/or as an in-kind contribution (e.g. staff/volunteer time). A lower contribution will only be considered in exceptional circumstances.

For projects submitted by town and parish councils, a 10% financial contribution is mandatory.

Applicants are required to provide a breakdown of the grant and match funding over financial years, as well as details of the project costs.



What are ineligible activities and costs?

The [CSF Guidance document](#) has a full list of ineligible activities and costs that the CSF will not fund. Please ensure your project is eligible before applying and that your application doesn't include any ineligible costs in your project costings. For example, we are unable to fund costs relating to food and beverages.

Can we apply for funding for equipment e.g. CCTV?

Yes. Round 4 of the Community Safety Fund is specifically targeted at the purchase of equipment and including CCTV. Applications will need to demonstrate that any ongoing maintenance costs have been considered and will be covered by the applicant or its partners and that the long-term sustainability of equipment purchased has been considered. For projects that involve the purchase, improvement and / or maintenance of equipment or buildings, you are required to provide details of how their use will be sustained beyond the grant investment.

For projects involving the provision of CCTV, the applicant must comply with its legal obligations as a data controller under Data Protection Legislation.

Who do I need to work with?

It is not mandatory to have official partners in the project but it is beneficial to demonstrate how you will work with relevant partners organisations e.g. local community groups, organisations, the police and / or community safety partnerships.



Application Process

How do I apply?

To apply, please visit the OPCC website under the Community Safety Fund, our applications can be made via our online grants' portal: <https://smallgrants.humberside-pcc.gov.uk/>

Applications submitted by email will not be accepted – all applications must be made via the online portal.

Who do I need to contact if I need help with my application?

If you require any help or assistance with the application process or need contact details regarding the funding, please contact the office by email to: pccfunding@humberside.pnn.police.uk

If you are having trouble with the Online Grants Portal, further support can be found at [Ultimate guide for applicants](#). The following link will take you to a status page where you can check if there are any known issues with the portal. If there is any problem on the platform, this status page receives regular updates status.goodgrants.com

Who can apply?

For funding to be awarded, projects and the organisations proposing them must meet the Fund's eligibility criteria. It is important to note that applications that do not meet the eligibility criteria will be rejected.

The following organisations are eligible to apply for funding from the PCC CSF:

- Non-profit organisations e.g., charities, social enterprises community groups.
- Town and Parish councils

The following organisations are will not be eligible to apply directly, but could co-fund projects have led by eligible organisations:

- Unitary local authorities (i.e., Hull City Council, East Riding of Yorkshire Council, North Lincolnshire Council and North-East Lincolnshire Council).
- Humberside Police, Humberside Fire & Rescue Services and other statutory services.
- Other large public sector organisations and government agencies (e.g., NHS organisations).
- For profit organisations.

What are the deadlines?

The fund is allocated through rounds. New rounds of funding are subject to there being available funds remaining within the overall programme budget. All information is updated on the OPCC website regarding updated deadlines and funds remaining.

Can I apply for the CSF more than once in an application Round?

Organisations may apply for the CSF more than once per round with different projects. However, each application must clearly be a **different** project / initiative to the other application(s) submitted. Falsely splitting projects up into multiple applications to get around the maximum funding limits is not acceptable and will not be eligible. Applicants should consider, therefore, if the projects are very similar whether they should be one application rather than two.



What happens after an application has been submitted?

Applications will initially undergo several Gateway Checks to ensure that the project and applicants are eligible for funding.

Those that pass the Gateway Checks will then be appraised against a range of criteria including:

- Strategic Fit & Need
- Outputs
- Outcomes and Impact
- Deliverability / Timescales
- Value for Money
- Match Funding
- Potential duplication
- Consultation (for medium sized projects)
- Equality & Environment
- Risk / Keeping People Safe

All project costs will be checked to ensure that they are eligible and can be funded by the CSF.

When will you find out results?

After each round, we require time to appraise and short list projects and get Grant Funding Agreements in place which takes around 6 – 8 weeks. The initial decision to shortlist projects will be provided within this time. It is important to take this decision-making timescale length into consideration when structuring the project and its commencement and completion dates, as well as any other specific timescales for the funding round to which you are applying. Further details of funding timescales will be provided in the CSF Guidance document.

If I don't get selected for the first round of CSF, will I be able to apply again?

Yes, you can apply again, but it is important to **check the guidance** and FAQs to see if there have been any changes to what is eligible and ineligible for the CSF. Some rounds may have a particular thematic or geographic focus or prioritise projects that can be delivered within a certain timescale or budget. As a result, priority will be given to those that demonstrate their fit with the specific round's priority focus. Applications may not be shortlisted for a few reasons. The funding that is available is limited and unfortunately, we are not able to fund every high-quality application received.

How will the Community Safety Fund be monitored?

Organisations who have been awarded the CSF must be able to provide quarterly grant claims and progress reports detailing the spend, delivery, output and outcome achievements of the project. Smaller projects can submit a single claim with a progress report, for example if it involves the purchase and installation of equipment. More complex projects will require multiple claims and progress reports throughout the year.

We also would like to see successful projects in action so will be in touch with grant recipients as part of the monitoring of the project to request a visit.



How will the grant funding be paid?

If you are successful, we will issue a Grant Funding Agreement which will include all the relevant information about claiming the funding and we will provide you with the necessary forms to enable you to submit a claim.

The grant funding can only be paid to a business account. You must have a business bank account in place in order to be able to be the lead applicant.

The funding can be claimed by submitting a Grant Claim Form (which will be provided) along with an invoice for the amount of grant claimed within that period. Successful applicants will need to retain evidence of spend / purchases made and provide this as part of the Grant Claim. You will also need to provide evidence of the payments having left your organisation's bank account.

Payments will be made quarterly in arrears unless there are exceptional circumstances. If an organisation has issues with cash-flow, we can consider quarterly advance payments on a case by case basis.

